

**MINE HILL TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**REGULAR MEETING**  
**March 22, 2010**

1. Opening Statement

The Regular Meeting of the Mine Hill Township Board of Education will be called to order at 7:30 PM on March 22, 2010, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on April 28, 2009, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call

Caryn Battaglia <input type="checkbox"/>	Margo Maher <input type="checkbox"/>	Mary Jo Walilko <input type="checkbox"/>
Patricia Hernandez <input type="checkbox"/>	Bridget Mauro <input type="checkbox"/>	
Steve Hoh <input type="checkbox"/>	Anthony Novelli <input type="checkbox"/>	

4. Consider accepting the Closed Session minutes of the Conference/Action meeting held on March 8, 2010.

Motion\_\_\_\_\_Seconded\_\_\_\_\_ R.C.  
Battaglia\_\_Hernandez\_\_Hoh\_\_Maher\_\_Mauro\_\_Novelli\_\_Walilko\_\_

Consider accepting the minutes of the Conference/Action meeting held on March 8, 2010.

Motion\_\_\_\_\_Seconded\_\_\_\_\_ R.C.  
Battaglia\_\_Hernandez\_\_Hoh\_\_Maher\_\_Mauro\_\_Novelli\_\_Walilko\_\_

5. Correspondence

- Letter from Lutton family
- Copy of letter from Assemblyman Anthony Bucco to Governor Christie
- Letter from Lansing Holman
- Letter and certificate from Rodney Frelinghuysen

6. Superintendent's Report

- Presentation of the Preliminary Budget

- 7. Board Discussion/Reports
  - Discipline Summary for February
  - Census
- 8. Presentations
  - Certificates presented to the winners of the Chess Club Tournament
- 9. Business Administrator's Report
- 10. Public Discussion

11. FINANCE Steve Hoh, Patricia Hernandez

- a. Consider approving the following resolution **adopting the preliminary budget for the 2010-2011 school year:**

WHEREAS the Superintendent of Schools, in consultation with teachers, parents, school and district administrators, and other interested persons, has developed a budget for the operation of the Mine Hill Township school district for the 2010-2011 school year, and,

WHEREAS, the Board of Education has reviewed the proposed budget and determined that the programs and resources provided are necessary for the thorough and efficient operation of the school district, now, therefore be it,

RESOLVED the Board of Education approves and authorizes the submission of the tentative budget for the 2010-2011 school year to the County Superintendent for state approval. Detailed tentative budgets are available in the Board Office for public review, on or about March \_\_\_\_, 2010:

General Fund	\$
Special Revenue Fund	\$
Debt Service Fund	\$
<b>TOTAL BASE BUDGET</b>	<b>\$</b>

and be it

FURTHER RESOLVED to acknowledge that the tentative 2010-2011 budget as described above results in a general fund tax levy of \$\_\_\_\_\_ and debt service in the amount of \$\_\_\_\_\_ for a total tax levy of \$\_\_\_\_\_ and be it

FURTHER RESOLVED, that the school district Policy 9250, Expenses and Reimbursement, and NJAC 6A:23B-1.2(b), provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2010-2011 school year; and be it

FURTHER RESOLVED, that the Preliminary Budget is subject to amendments and/or modifications by the Morris County Office of the Department of Education and by the Mine Hill Board of Education at the March 29, 2010 Board of Education/Public Hearing meeting.

That the District Board of Education hereby establishes the school district travel maximum for the 2010-2011 school year no to exceed **\$25,000**, and

That the School Business Administrator/Board Secretary shall track and record these cost to insure that the maximum amount is not exceeded; and be it

FURTHER RESOLVED, the Board of Education authorize the Superintendent and Business Administrator/Board Secretary to submit this budget and all supporting documentation to the Morris County Superintendent of Schools and, once approved, to advertise the proposed budget and schedule a public hearing for Monday, March 29, 2010 at 7:30 PM and to comply with all other laws and regulations in regard to the annual school budget.

- b. Consider approving the **payment of bills** as per the attached bill list in the amount of \$776,546.48. (Attachment 1)

Motion\_\_\_\_\_Seconded\_\_\_\_\_ R.C.  
Battaglia\_\_Hernandez\_\_Hoh\_\_Maher\_\_Mauro\_\_Novelli\_\_Walilko\_\_

12. CURRICULUM AND STUDENT ACTIVITIES Anthony Novelli, Margo Maher

13. OPERATIONS Margo Maher, Mary Jo Walilko

14. PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations **they** have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving the appointment of **Shari Kuzel as a home provider of ABA Services** at the rate of \$30.69 per hour (Mine Hill Township's curriculum rate), 5 hours per week, effective March 23, 2010, for the remainder of the 2009-2010 school year. (Attachment 2)
- b. Upon the recommendation of the Superintendent, consider approving **Lansing Holman as a presenter of the Assistive Technology Software** for the Special Education Advisory Council meeting at the rate of \$30.69 per hour (Mine Hill Township's curriculum rate), for 2 hours and 15 minutes for a total of \$69.05, on March 23, 2010. (Attachment 3)
- c. Upon the recommendation of the Superintendent, consider approving the following appointment of **Substitute School Nurses** for the 2009-2010 school year:

Sharon Ali	\$125 per day
Karen Andrews	\$125 per day
Deborah Savoca	\$125 per day

- d. Upon the recommendation of the Superintendent, consider approving **disability leave** lasting approximately four to six weeks for **Lansing Holman** effective April 5, 2010.
- e. Upon the recommendation of the Superintendent, consider appointing the placement of **Traci Sutton, a student teacher from William Paterson University** for the 2010-2011 school year, in Melissa Kenny's Kindergarten classroom, beginning September 2<sup>nd</sup> and ending December 8<sup>th</sup>. (Attachment 4)

Motion\_\_\_\_\_Seconded\_\_\_\_\_ R.C.  
Battaglia\_\_Hernandez\_\_Hoh\_\_Maher\_Mauro\_\_Novelli\_\_Walilko\_\_

15. COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Anthony Novelli

16. BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

a. Consider approving the following **use of facilities**:

Organization	Facility Requested	Date(s)	Purpose
Mine Hill PTA	Canfield Avenue Parking Lot and Bathrooms	May 22, 2010 7 am to 4 pm Rain date May 23, 2010, same time	Garage Sale Fundraiser
Mine Hill First Aid Squad	Gym, Outdoors and Kitchen	May 15, 2010 6am to 5pm Rain date May 16, same time	King of the Hill Car Show
6 <sup>th</sup> Grade Class	Gym, Outdoors, Kitchen and Bathrooms	June 5, 2010 12 pm to 6 pm, Rain Date June 6, 2010, same time	6 <sup>th</sup> Grade Class Picnic

17. Dover Report Bridget Mauro

18. MHEF Report Margo Maher

19. Old Business

20. New Business

21. CLOSED SESSION

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:  
(select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) ***a collective bargaining agreement and/or negotiations related to it***
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in categories 4.. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

22. RETURN TO REGULAR SESSION

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board returns to the regular session meeting.

23. Public Discussion

24. ADJOURNMENT

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board adjourns the meeting at \_\_\_\_\_ PM.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C.

Battaglia\_\_Hernandez\_\_Hoh\_\_Maher\_\_Mauro\_\_Novelli\_\_Walilko\_\_