

MINE HILL TOWNSHIP BOARD OF EDUCATION
AGENDA
CONFERENCE/ACTION MEETING
June 7, 2010

1. Opening Statement:

The Conference/Action Meeting of the Mine Hill Township Board of Education will be called to order at 6:00 PM on June 7, 2010, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 19, 2010, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call:

Caryn Battaglia <input type="checkbox"/>	Steve Hoh <input type="checkbox"/>
Jill Del Rio <input type="checkbox"/>	Bridget Mauro <input type="checkbox"/>
Patricia Hernandez <input type="checkbox"/>	Mary Jo Walilko <input type="checkbox"/>

4. Consider accepting the **closed session minutes** of the Regular monthly meeting held on May 24, 2010.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Bridget Mauro	Mary Jo Walilko

5. Consider accepting the **minutes** of the Regular monthly meeting held on May 24, 2010.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Bridget Mauro	Mary Jo Walilko

6. Correspondence

- Letter of retirement from Kathy Bitterman
- Letter from John Bonanni regarding Feasibility Survey
- Letter from Kathleen Serafino regarding Summer School
- Thank you letter from Charlie Troop regarding care packages
- Letter from parent

- 7. Superintendent's Report
- 8. Board Discussion/Reports
- 9. Presentations
 - Solar Car Certificates
 - Joanne Borin, Board Self-Evaluation

10. Business Administrator's Report

11. Public Discussion

12. FINANCE Steve Hoh, Patricia Hernandez

- a. Consider approving the **payment of bills** as per the attached bills list in the amount of \$ 664,558.53. (Attachment 1)
- b. Consider approving the following **tuition rates for the 2009-2010 school year**:

Program	Regular Tuition Cost	Employee Tuition Cost
Half Day Pre K - K	\$4,771.50	\$1,500.00
Full Day Pre K - K	\$9,543.00	\$4,771.50
Grade 1-5	\$12,709.00	\$6,354.50
Grade 6-8	\$12,493.00	\$6,246.50

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Bridget Mauro	Mary Jo Walilko

13. CURRICULUM AND STUDENT ACTIVITIES Jill Del Rio

- a. Consider approving the following **request for services**: (Attachment 2)

Note: This is a Dover request

Student ID	Service	Provider	Date(s)	Cost
3103131277	Psychiatric Eval	Dr. J. Moreno	TBD	\$475.00

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Bridget Mauro	Mary Jo Walilko

14. OPERATIONS Jill Del Rio, Mary Jo Walilko

- a. Consider approving the **use of facilities** for the following:

Organization	Room(s) Requested	Purpose	Dates/Times of Use
MHTA	EMC	Lucy Calkins Writing Group	July 20, 2010 1-3 pm

- b. Consider approving the attached **Proposed Building Usage** for the 2010-2011 school year. (Attachment 3)

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Bridget Mauro	Mary Jo Walilko

15. PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986.

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving the **salary adjustment for Jill Ramacciotti**, grade four teacher, from \$57,113.00 to \$57,503.00, an extra credit increase of \$390.00, effective June 15, 2010, prorated. (Attachment 4)

- b. Upon the recommendation of the Superintendent, consider approving the **salary adjustment for Tabitha Hertz**, resource teacher, from \$54,318.00 to \$55,337.80, an extra credit increase of \$1,019.80, effective June 15, 2010, prorated. (Attachment 5)

- c. Upon the recommendation of the Superintendent, consider approving the following **2010-2011 Summer School Staff**, at a rate of \$32.01 per hour, three hours per day, from July 6, 2010 to July 30, 2010:

Teacher	Grade	Room
Susan Day	Kindergarten	129
Lindsay Amato	First	204
Amanda Riley	Second	206
Kim Saul	Third	208
Tabitha Hertz	Fourth	210
Michelle Eastman	Fifth	217
Danielle Wilson	Sixth	218

- d. Upon the recommendation of the Superintendent, consider approving the following **2010-2011 Canfield Avenue School Advisors**:

Position	Name	Hours	Compensation
Accelerated Reader	Karyl Meehan		\$672.65
Accelerated Reader	Susan Kenlon		\$672.65
Jump Ahead	Lu Olivo	.5 hours per week	\$32.01/hour
Jump Ahead	Betty Lou Minno	.5 hours per week	\$32.01/hour
Jump Ahead	Cindy Pyrzynski	.5 hours per week	\$32.01/hour
Jump Ahead	Danielle Wilson	.5 hours per week	\$32.01/hour
Jump Ahead	Theresa Steele	.5 hours per week	\$32.01/hour
Jump Ahead	Lindsay Amato	.5 hours per week	\$32.01/hour
Jump Ahead	Susan Day	.5 hours per week	\$32.01/hour
Jump Ahead	Amanda Riley	.5 hours per week	\$32.01/hour
Student Council Advisor	Danielle Wilson		\$134.53
Student Council Advisor	Lindsay Amato		\$134.53
Yearbook Advisor	Tabitha Hertz		\$672.65
Yearbook Advisor	Amanda Riley		\$672.65
After School Detention Monitor	Lu Olivo	As needed	\$24.62/hour
After School Detention Monitor	Melissa Kenny	As needed	\$24.62/hour
Service Club	Jill Ramacciotti		\$403.59
Sixth Grade Advisor	Cindy Pyrzynski		\$1,043.00

- e. Upon the recommendation of the Superintendent, consider approving the **Substitute Rates for the 2010-2011 school year** as follows:

Position	Certificate	Rate
Teacher	County Substitute	\$75 per day, \$85 after 10 days
Teacher	Elementary	\$80 per day, \$90 after 10 days
Nurse	County Sub School Nurse Cert	\$125 per day
Paraprofessional	NA	\$10 per hour
Clerical Aide	NA	\$10 per hour

- f. Upon the recommendation of the Superintendent, consider approving the **non-teaching staff salaries for the 2010-2011 school year**, which is attached as made part of this resolution by reference. (Attachment 6a and b)

- h. Upon the recommendation of the Superintendent, consider approving the following **2010-2011 Summer Custodial Staff**:

Name	Rate of Pay	Hours	Effective Date
Nicole Trowbridge	\$12 per hour	15 hours per week	June 21, 2010
Cindy Trowbridge	\$12 per hour	30 hours per week	June 21, 2010
Kathy Hoopes	\$12 per hour	30 hours per week	June 21, 2010
Dan Hoopes	\$12 per hour	30 hours per week	June 21, 2010
Kevin Hoopes	\$10 per hour	15 hours per week	June 21, 2010

- i. Upon the recommendation of the Superintendent, consider accepting, with regret, the **resignation for the purpose of retirement of Kathy Bitterman**, paraprofessional, effective December 30, 2010.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Bridget Mauro	Mary Jo Walilko

16. COMMUNITY AND PUBLIC RELATIONS

Caryn Battaglia

17. BUILDINGS AND GROUNDS

Bridget Mauro, Caryn Battaglia

18. Dover Report Bridget Mauro

19. MHEF Report Jill Del Rio

20. Old Business

21. New Business

22. CLOSED SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) ***a collective bargaining agreement and/or negotiations related to it***
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category 4. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

23. RETURN TO REGULAR SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board returns to the regular session meeting.

24. Public Discussion

25. ADJOURNMENT

On the motion of _____ seconded by _____, the Board adjourns the meeting at _____ PM.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Bridget Mauro	Mary Jo Walilko