

MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
CONFERENCE/ACTION MEETING
June 7, 2010

Opening Statement:

The Conference/Action Meeting of the Mine Hill Township Board of Education was called to order at 6:02 PM on June 7, 2010, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 19, 2010, in compliance with the Open Public Meetings Act.

Mary Jo Walilko led the Pledge of Allegiance.

Present:

Caryn Battaglia, Patricia Hernandez, Steve Hoh, Bridget Mauro and Mary Jo Walilko

Absent:

Jill Del Rio

Others Present:

The Applegate family, the Ayers family, Joanne Borin, Julia Coyne, Nancy Gulley, the Winget family and Ernest Palestis

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board accepted the **closed session minutes** of the Regular monthly meeting held on May 24, 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board accepted the **minutes** of the Regular monthly meeting held on May 24, 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

Correspondence

Mary Jo Walilko read the following correspondence and expressed her appreciation to the staff and students of Canfield Avenue School:

- Letter of retirement from Kathy Bitterman
- Letter from John Bonanni regarding Feasibility Survey
- Letter from Kathleen Serafino regarding Summer School
- Thank you letter from Charlie Troop regarding care packages
- Letter from parent

Superintendent's Report

- Dr. Palestis welcomed everyone to the meeting.
- Dr. Palestis reminded everyone about the upcoming PreK-Kindergarten and Sixth grade graduations. He also reminded everyone about the Choice Open House scheduled for Wednesday, June 9, 2010.

Board Discussion/Reports

Presentations

- Certificates were presented by Mary Jo Walilko and Ernest Palestis to the winners of the TransOptions Junior Solar Sprints. The girls were congratulated for their hard work and dedication and success was anticipated for the regional races they will be attending in Massachusetts.
- Joanne Borin presented the Mine Hill Township Board of Education Board Self-Evaluation.

Business Administrator's Report

- None

Public Discussion

- Nancy Gulley presented the Dover High School Spring Concert and the Dover High School Senior Awards brunch programs with the names of former Canfield Avenue School students highlighted.
- Mrs. Gulley also indicated that this year's Dover High School Valedictorian, Emily Rautenberg and Salutatorian, Leigh Ann Hoffman, are former Canfield Avenue School students.

FINANCE

Steve Hoh, Patricia Hernandez

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board approved the **payment of bills** as per the attached bills list in the amount of \$ 664,558.53. (Attachment 1)

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board approved the following **tuition rates for the 2009-2010 school year:**

Program	Regular Tuition Cost	Employee Tuition Cost
Half Day Pre K - K	\$4,771.50	\$1,500.00
Full Day Pre K - K	\$9,543.00	\$4,771.50
Grade 1-5	\$12,709.00	\$6,354.50
Grade 6-8	\$12,493.00	\$6,246.50

Roll Call Vote-All Present Voting Yes-Motion Carried

CURRICULUM AND STUDENT ACTIVITIES

Jill Del Rio

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board approved the following **request for services**: (Attachment 2)

Note: This is a Dover request

Student ID	Service	Provider	Date(s)	Cost
3103131277	Psychiatric Eval	Dr. J. Moreno	TBD	\$475.00

Roll Call Vote-All Present Voting Yes-Motion Carried

OPERATIONS Jill Del Rio, Mary Jo Walilko

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board approved the **use of facilities** for the following:

Organization	Room(s) Requested	Purpose	Dates/Times of Use
MHTA	EMC	Lucy Calkins Writing Group	July 20, 2010 1-3 pm

Motion by Mary Jo Walilko and seconded by Caryn Battaglia, the Board approved the attached **Proposed Building Usage** for the 2010-2011 school year. (Attachment 3)

Roll Call Vote-All Present Voting Yes- Motion Carried

PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986.

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that

they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **salary adjustment for Jill Ramacciotti**, grade four teacher, from \$57,113.00 to \$57,503.00, an extra credit increase of \$390.00, effective June 15, 2010, prorated. (Attachment 4)

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **salary adjustment for Tabitha Hertz**, resource teacher, from \$54,318.00 to \$55,337.80, an extra credit increase of \$1,019.80, effective June 15, 2010, prorated. (Attachment 5)

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the following **2010-2011 Summer School Staff**, at a rate of \$32.01 per hour, three hours per day, from July 6, 2010 to July 30, 2010:

Teacher	Grade	Room
Susan Day	Kindergarten	129
Lindsay Amato	First	204
Amanda Riley	Second	206
Kim Saul	Third	208
Tabitha Hertz	Fourth	210
Michelle Eastman	Fifth	217
Danielle Wilson	Sixth	218

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the following **2010-2011 Canfield Avenue School Advisors**:

Position	Name	Hours	Compensation
Accelerated Reader	Karyl Meehan		\$672.65
Accelerated Reader	Susan Kenlon		\$672.65
Jump Ahead	Lu Olivo	.5 hours per week	\$32.01/hour
Jump Ahead	Betty Lou Minno	.5 hours per week	\$32.01/hour
Jump Ahead	Cindy Pyrzynski	.5 hours per week	\$32.01/hour
Jump Ahead	Danielle Wilson	.5 hours per week	\$32.01/hour
Jump Ahead	Theresa Steele	.5 hours per week	\$32.01/hour
Jump Ahead	Lindsay Amato	.5 hours per week	\$32.01/hour

Jump Ahead	Susan Day	.5 hours per week	\$32.01/hour
Jump Ahead	Amanda Riley	.5 hours per week	\$32.01/hour
Student Council Advisor	Danielle Wilson		\$134.53
Student Council Advisor	Lindsay Amato		\$134.53
Yearbook Advisor	Tabitha Hertz		\$672.65
Yearbook Advisor	Amanda Riley		\$672.65
After School Detention Monitor	Lu Olivo	As needed	\$24.62/hour
After School Detention Monitor	Melissa Kenny	As needed	\$24.62/hour
Service Club	Jill Ramacciotti		\$403.59
Sixth Grade Advisor	Cindy Pyrzynski		\$1,043.00

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **Substitute Rates for the 2010-2011 school year** as follows:

Position	Certificate	Rate
Teacher	County Substitute	\$75 per day, \$85 after 10 days
Teacher	Elementary	\$80 per day, \$90 after 10 days
Nurse	County Sub School Nurse Cert	\$125 per day
Paraprofessional	NA	\$10 per hour
Clerical Aide	NA	\$10 per hour

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **non-teaching staff salaries for the 2010-2011 school year as amended**, which is attached and made part of this resolution by reference. (Attachment 6a and amended 6b)

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the following **2010-2011 Summer Custodial Staff**:

Name	Rate of Pay	Hours	Effective Date
Nicole Trowbridge	\$12 per hour	15 hours per week	June 21, 2010
Cindy Trowbridge	\$12 per hour	30 hours per week	June 21, 2010
Kathy Hoopes	\$12 per hour	30 hours per week	June 21, 2010
Dan Hoopes	\$12 per hour	30 hours per week	June 21, 2010
Kevin Hoopes	\$10 per hour	15 hours per week	June 21, 2010

Motion by Mary Jo Walilko and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board accepted, with regret, the **resignation for the purpose of retirement of Kathy Bitterman**, paraprofessional, effective December 3, 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia

- None

BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

- None

Dover Report Bridget Mauro

- Mrs. Mauro indicated that the Dover High School will be partnering with NJIT, Drew and Morris County College for their transcript courses available to seniors. Dr. Palestis suggested that Dover High School look into partnering with Seton Hall as well.

MHEF Report Jill Del Rio

- None

Old Business

- Dr. Palestis has been in contact with Peter Wilner regarding the sink hole. Remediation will begin at the close of the school year.
- Dr. Palestis indicated that he has conducted one training session on Classroom Management to date and additional training will take place regarding Classroom Management as well as Differentiated Instruction. It was suggested that the Board of Education consider sending interested staff members to a valuable workshop conducted by Harry Wong, an expert in the field of Assertive Discipline, scheduled to take place this summer.

New Business

- None

CLOSED SESSION

On the motion of Mary Jo Walilko and seconded by Caryn Battaglia, at 6:53 PM, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) ***a collective bargaining agreement and/or negotiations related to it***
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) ***specific prospective or current employees unless all who could be adversely affected request an open session***
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category 4 and 8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

RETURN TO REGULAR SESSION

On the motion of Mary Jo Walilko and seconded by Caryn Battaglia at 6:59 PM, the Board returned to the regular session meeting.

Public Discussion

- None

ADJOURNMENT

On the motion of Mary Jo Walilko and seconded by Caryn Battaglia, the Board adjourned the meeting at 7:00 PM.

Roll Call Vote-All Present Voting Yes-Motion Carried