

**MINE HILL TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**CONFERENCE/ACTION MEETING**  
**February 10, 2010**

1. Opening Statement:

The Conference/Action Meeting of the Mine Hill Township Board of Education will be called to order at 7:00 PM on February 10, 2010, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on April 28, 2009, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call:

|   |  |  |
|---|--|--|
| Caryn Battaglia <input type="checkbox"/>    | Margo Maher <input type="checkbox"/>     | Mary Jo Walilko <input type="checkbox"/> |
| Patricia Hernandez <input type="checkbox"/> | Bridget Mauro <input type="checkbox"/>   |  |
| Steve Hoh <input type="checkbox"/>          | Anthony Novelli <input type="checkbox"/> |  |

4. Consider accepting the closed session minutes of the Regular monthly meeting held on January 25, 2010.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C. Battaglia\_\_ Hernandez\_\_ Hoh\_\_ Maher\_\_  
Mauro\_\_ Novelli\_\_ Walilko\_\_

5. Consider accepting the minutes of the Regular monthly meeting held on January 25, 2010.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C. Battaglia\_\_ Hernandez\_\_ Hoh\_\_ Maher\_\_  
Mauro\_\_ Novelli\_\_ Walilko\_\_

6. Correspondence  
None

7. Superintendent's Report

8. Board Discussion/Reports

9. Presentations  
DiCara/Rubino Architects

10. Business Administrator's Report

11. Public Discussion

12. FINANCE

Steve Hoh, Patricia Hernandez

- a. Consider approving the following resolution for a moratorium on spending:

WHEREAS, the Board of Education has a responsibility to exercise fiscal prudence and to protect its limited surplus.

RESOLVED, effective immediately all non-essential general fund spending be curtailed, and be it

FURTHER RESOLVED, costs associated with health, safety, required maintenance, IEP's, as well as any functions or projects scheduled or budgeted for prior to adoption of this resolution be excluded from the moratorium on spending.

- b. Upon the recommendation of the Superintendent, consider authorizing the Business Administrator/Board Secretary to solicit Requests for Proposals for **banking services** on behalf of the Mine Hill Township Board of Education.
- c. Upon the recommendation of the Superintendent, consider authorizing the Business Administrator/Board Secretary to solicit Requests for Proposals for **food management company** on behalf of the Mine Hill Township Board of Education.
- d. Consider approving the following workshop travel request for the following: (Attachment 1)

| Name         | Workshop | Location    | Dates         | Cost of Workshop | Mileage                     |
|--------------|----------|-------------|---------------|------------------|-----------------------------|
| Greg Hobaugh | ADA/IDEA | Long Branch | March 5, 2010 | \$195.00         | 142 miles at .31/mile=44.02 |

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C. Battaglia \_\_\_ Hernandez \_\_\_ Hoh \_\_\_ Maher \_\_\_  
 Mauro \_\_\_ Novelli \_\_\_ Walilko \_\_\_

13. CURRICULUM AND STUDENT ACTIVITIES Anthony Novelli, Margo Maher

- a. Consider approving the Discipline Report, as presented, for the month of January 2010. (Attachment 2)
- b. Consider approving the following out of district placements for the 2009-2010 school year: (Attachment 3 and 4)

| Student ID # | Placement                   | Date(s)                  | Tuition     | Transportation |
|--------------|-----------------------------|--------------------------|-------------|----------------|
| 2651534327   | Wharton POR and ICS Program | 10/13/09 through 6/30/10 | \$13,050.96 | \$4,475.64     |
| 5584538538   | Wharton POR and ICS Program | 9/21/09 through 6/30/10  | \$14,389.52 | \$5,127.72     |

- c. Consider approving the following request for services: (Attachment 5)

| Student ID # | Services               | Provider             | Date(s)                         | Cost                                   |
|--------------|------------------------|----------------------|---------------------------------|--|
| 3731463506   | Instructional Services | St. Clare's Hospital | January 19 and January 20, 2010 | 2 hours at \$49.00/hour- total \$98.00 |

- d. Consider approving the following field trip proposal: (Attachment 6)

| Grade   | Date        | Destination       | Location       |
|---------|-------------|-------------------|----------------|
| Grade 4 | May 3, 2010 | Community Theatre | Morristown, NJ |

**Note:** This field trip is a Mine Hill Township PTA Mini Grant.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C. Battaglia\_ Hernandez\_ Hoh\_ Maher\_ Mauro\_ Novelli\_ Walilko\_

14. OPERATIONS Margo Maher, Mary Jo Walilko

- a. Consider approving the First Reading of Policy 5119 Waiting List For Roxbury. (Attachment 7)

- b. Consider approving the First Reading of the following Policies and Regulations: (Attachment 8)

- 3351 Healthy Workplace (new)
- 4351 Healthy Workplace (new)
- 5338 Diabetes Management (policy and regulation)
- 5512.01 Harassment, Intimidation and Bullying
- 5533 Pupil Smoking (policy and regulation)
- 6360 Political Contributions
- 6660 Student Activity Funds
- 7434 Smoking on School Grounds
- 8461 Reporting Violence, Vandalism, Alcohol, and Other Drug Use
- 9700 Special Interest Groups
- 0142.1 Nepotism
- 0174 Legal Services
- 0177 Professional Services
- 1570 Internal Controls
- 1620 Administrative Employment Contracts
- 6111 Special Education Medicaid Initiative (SEMI) Program (policy and regulation)
- 6471 School District Travel (policy and regulation)

- c. Consider approving the acceptance of the lease contract between the Mine Hill Township Board of Education and the Mine Hill Township Educational Foundation (previously tabled.) (Attachment 9)

- d. Consider approving the authorization of the following items related to the Annual School Election:

1. Authorizes the Business Administrator/Board Secretary to draw for position on the ballot in the Board Conference Room at 11:30 am. on Wednesday, March 10, 2010, which is seven (7) working days subsequent to the filing deadline of Monday, March 1, 2010 at 4:00 pm , for nominating petitions.
2. Authorizes the Business Administrator/Board Secretary to make the necessary legal announcements to hold the Public Hearing on the 2010-2011 school budget at the Board Meeting scheduled for March 22, 2010 at 7:30 pm , in the Educational Media Center of Canfield Avenue School.

3. Approves the Annual Meeting and Election of the legal voters of the Mine Hill School District to be held on April 20, 2010 from 7:00 am. until 9:00 pm, at the Mine Hill Civic Center, for the purpose of voting on the Annual School Budget and two (2) candidates for the Board of Education (3-year term.)

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C. Battaglia \_\_\_ Hernandez \_\_\_ Hoh \_\_\_ Maher \_\_\_  
 Mauro \_\_\_ Novelli \_\_\_ Walilko \_\_\_

15. PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986.

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving the following appointment of new Substitute Teachers for the 2009-2010 school year:

|                  |                                  |
|------------------|----------------------------------|
| Douglas Adams    | \$75 per day, \$85 after 10 days |
| Peter Serratelli | \$75 per day, \$85 after 10 days |

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C. Battaglia \_\_\_ Hernandez \_\_\_ Hoh \_\_\_ Maher \_\_\_  
 Mauro \_\_\_ Novelli \_\_\_ Walilko \_\_\_

16. COMMUNITY AND PUBLIC RELATIONS

Caryn Battaglia, Anthony Novelli

17. BUILDINGS AND GROUNDS

Bridget Mauro, Caryn Battaglia

18. Dover Report

Bridget Mauro

19. MHEF Report

Margo Maher

20. Old Business

21. New Business

22. CLOSED SESSION

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) ***a collective bargaining agreement and/or negotiations related to it***
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in categories 4 and 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

23. RETURN TO REGULAR SESSION

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board returns to the regular session meeting.

23. Public Discussion

24. ADJOURNMENT

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board adjourns the meeting at \_\_\_\_\_ PM.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ R.C. Battaglia\_\_ Hernandez \_\_ Hoh \_\_ Maher \_\_  
Mauro \_\_ Novelli \_\_ Walilko \_\_